

# Operations Update December 2016

**THIS NOTICE IS PART OF SYDNEY MARKETS' REGULAR UPDATES TO TENANTS**

## UPCOMING GTA TRADING TIMES OPEN TO PEDESTRIANS:

Wednesday 28 December 2016 3am  
 Thursday 29 December 2016 4am  
 Friday 30 December 2016 3am  
 Tuesday 3rd & Friday 6th January 2017 3am  
 Wednesday 4th & Thursday 5th 2017 4am



### Western Multi-Storey Car Park V NOW OPEN

The Western Car Park V extension has now been completed.

**Level One parking** is available as reserved parking at the 2016-2017 Premium Reserved Covered Parking rate of \$352.00 + GST per Quarter. Please see SML staff for your swipe pass or activation on your current pass for the boom gate access.

**Level Two parking** is available as unreserved parking. There is a section on the North/West corner of Level 2 that is reserved for Flower Market customers Monday to Friday (this area is marked in Blue).

**For further information please contact Glenn Russell, Operations Support Team Leader, on 0417 325 232 or call the 24/7 Security Mobile 0409 325 232.**

### CHILDREN IN THE WORKPLACE

Sydney Markets Limited would like to remind all tenants that children who attend the Market during Wholesale and Retail Market operating hours must be supervised at all times.

#### PLEASE NOTE:

- Work areas should be "off limits" to unsupervised children.
- Forklift operators are **not permitted to carry passengers** under any circumstance.
- When operating forklifts, and particularly when reversing, always be aware of people in the area especially children.

Please be aware that parents/carers are responsible for the care and supervision of children brought into the Markets site.

**For further information contact John Pascucci on 9325 6171 or 0417 325 171**

**SAFETY IS NO ACCIDENT**

### PADDY'S MARKETS FLEMINGTON

Paddy's Flemington Fridays & Sundays is always on the lookout for new traders.

Friday Paddy's centre stage at Flemington is available for traders looking to promote and sell clearance items. If you are interested in utilising the stage and for all enquiries please call **Shawn Freeburn on 0408 325 213**.

Paddy's Sundays now has kid's entertainment on every weekend.

### NEW WORK HEALTH & SAFETY WEBPAGE

SML has introduced a dedicated Work Health and Safety (WHS) Webpage. The webpage contains the Sydney Markets Work Health and Safety Management Plan and details of Safety Notices, Bi-Monthly Operations updates and Site Services Notices.

Your feedback is important; if you have any queries with regards to the newly launched webpage, please contact the WHS Manager, John Pascucci on 0417 325 171.

Note: All **UNSAFE WORK PRACTICES** need to be reported to an SML Market Officer or by contacting the 24 hour SML contact number 0409 325 232 or the Work Health and Safety Manager, John Pascucci on 0417 325 171.

In addition, such practices should be reported to an individual's own employer and any relevant tenant, occupier or contractor/transport company.

### ENVIRONMENT UPDATE

Summer is here with mangoes, stone fruit and cherries in high demand. A warm summer is expected with ideal growing conditions for fruit and vegetables. We have been averaging 66% recycling in the past few months. Cardboard collection and recycling has improved due to new initiatives implemented by Veolia Environmental Services. Clean cardboard can be left at the end of the Dock ways for Wholesalers/Warehouses or taken directly to Green Point. Paddy's Stand holders can leave the Cardboard on their stand at the end of trading and it will be collected.

Please ensure all fruit and vegetable waste is separated and taken to Green Point for recycling. If you could remove the packaging from the fruit and vegetable waste and place it inside Cardboard bins (similar to watermelon bins) it reduces contamination and helps our recycling process. There has also been a significant increase of plain pallets around the site, so please do not discard them and take them directly to Green Point for re-use or recycling.

<b>GREEN POINT OPERATION HOURS:</b>		
<i>Wholesale &amp; Growers</i>	<i>Mon to Fri</i>	<i>8.30am – 2.30pm</i>
<i>Sydney's Paddy's Markets (between Buildings A &amp; B)</i>	<i>Fri and Sun</i>	<i>3.00pm – 6.00pm</i>
<i>Sydney's Paddy's Market (outside Building D – Door 4)</i>	<i>Sat ONLY</i>	<i>3.00pm – 6.00pm</i>

For further information on how you could make a difference contact the Environment Manager, Mr Con Kapellos on 0417 325 173.



**"Dob in a Dumper" if you see anyone dumping rubbish around the site call us immediately on 0409 325232**

## KEEP OUR MARKETS CLEAN

Sydney Markets Limited is committed to providing a clean and safe environment. Tenants within Buildings A, B, C, D, E are also responsible for keeping work areas clean including the Buyer's Walkways and common areas in all Buildings within the Markets. **You should not use a blower as this causes dirt to be blown onto neighbouring stands and stock.**

If you require a red lid General Waste bin or green lid Organic Waste bin contact the Environment Manager Mr Con Kapellos on 0417 325 173.

*Remember – Do the right thing! Help keep our Market clean and safe!*

## ILLEGAL DUMPING ONSITE

Sydney Markets continues to work closely with Strathfield Council and the newly formed Government Regional Illegal Dumping Squad to combat illegal dumping of waste on site.



Information of person found dumping rubbish onsite will be passed onto Strathfield Council with fines starting from 2,000 for dumping waste can be issued. *If you see anyone dumping rubbish on site please do not hesitate to contact us to investigate the matter on 0409 325 232.*

## FIRE PREVENTION SAFETY TIPS

Sydney Markets Limited is committed to ensuring that all areas of our Markets are clean and well maintained. Responsibility rests with all Market Tenants to maintain the cleanliness of their tenancy area in accordance with the Occupancy Agreement and Market Rules. **Always remember:-**

- Sweep up litter inside your premises daily and place inside your bins, do not sweep into Buyer Walkway or Canopies
- Be fire conscious!
- Keep fire exits clear at all times.
- Report hazards immediately
- No smoking inside any building

**Tenants are advised to keep their areas tidy and free of clutter and litter that could be a potential fire hazard.**

## NO SMOKING

All Plaza tenants are reminded that **Shops** and **Office** suites are SMOKE FREE ZONES. Occupiers of any Market space are required under the **Smoke Free Environment Act** to see that persons do not smoke in their premises.



## PROPERTY UPDATE

### Sydney Markets Plaza Shops FOR LEASE

**A great opportunity exists for a new retail business.**

**Shop 9-10 – 157m<sup>2</sup> (Approximately/Subject to survey)** Large premises with dual access from the South and North sides. Also has a small kitchenette. **Available Now.**

**Join existing retail tenants such as the CBA, Westpac, ANZ, BOQ, Australia Post, Newsagency, Subway, Tigers Leagues Club, Pet Store, Chiropractor, Bakery, Café, Mobile Phone Retailer, Hairdresser and Butcher, along with commercial tenants such as Accountants, Dentist, & other professional services, plus a Hotel and Veterinary Hospital.**

### Sydney Markets Plaza Offices Suites FOR LEASE

**Office Suite B10 – 46m<sup>2</sup> (Approximately)**

Light filled corner office with a small kitchenette positioned on the level 1. **January 2017.**

### SYDNEY MARKETS CONFERENCE CENTRE

The Sydney Markets Conference Centre is also available for hire. The Centre can be used as one unit or divided into two. **For details and bookings please contact the Executive Secretary on (02) 9325 6298.**

**PERSONAL PROTECTIVE EQUIPMENT (PPE)**

All people attending the Wholesale Produce, Growers and Flower Markets from Monday to Friday must wear high-visibility vests and appropriate footwear.



SYDNEY MARKETS

Vests can be purchased from vending machines onsite. Speak to a Market or Security Officer for directions to vending machine locations.

## SUSPENSION OR CANCELLATION OF HIGH RISK WORK (FORKLIFT) LICENCES

It is the responsibility of all forklift operators to ensure they comply with WHS and licencing requirements in addition to following road rules at all times. Under WHS laws SafeWork NSW has the ability to:

- Immediately suspend an operators HRW Licence "on the spot" for a minimum of 14 days.
- Increase the suspension or cancel the HRW Licence in full following an appeal period.
- Prevent operators from reapplying for a HRW Licence for forklifts.
- Behaviour that may result in a suspended or cancelled HRW Licence (forklift licence) such as:
  - Speeding
  - Any mobile phone use whilst forklift is in motion
  - Using hands free devices whilst forklift is in motion
  - Collisions, nudging or "near misses"
  - Smoking whilst on a forklift
  - Using portable music players whilst forklift is in motion
  - Use of 2-way radios whilst forklift is in motion

## SAFE FORKLIFT OPERATIONS

- It is compulsory to wear a seat belt. Comply Notices will be issued for non-compliance. Forklifts without seatbelts cannot be used until a seatbelt is fitted.
- Directional signage and other road signage **MUST** be followed.
- Speed limits are enforceable (10kph under canopies, 20kph in open areas, and 5kph on the forklift bridge).
- Forklifts should be governed to no more than 20kph. Forklift governors are randomly checked by SML staff to ensure they have not been tampered with.
- Pedestrian safety – be aware of pedestrian crossings and access ways.
- Forklift drivers must have a current RMS driver Licence and HRW (High Risk Work) Licence from SafeWork NSW. These must be carried on drivers at all times.
- Defective forklifts are to be reported to the business owner (principal).
- Forklift operators are not permitted to carry passengers on forklifts.
- Travel in a forward direction when not carrying a load. Only travel in reverse whilst carrying a load that would obstruct your vision if travelling forward.
- Forklift lights must be turned on when operating at night.
- No mobile phones or two way radio devices to be used while operating forklifts.
- Do not operate any vehicle when under the influence of drugs (which may include some prescription drugs) or alcohol.
- No vehicles are allowed inside the buyers walks or the end ramp ways of Buildings A, B and C from: - 3.00am to 8:00am Monday and Friday  
3.30am to 8.00am Tuesday to Thursday.
- RMS Road Rules must be adhered to at all times including the roundabout at Austin Avenue to be used as per RMS Road Rules.
- No person is to travel or be lifted on the tines of a forklift.
- Do not carry items on the forklifts other than what the forklift is designed to carry on pallets.
- Forklift drivers must not smoke, eat, drink, or use listening devices (e.g. iPods, mobile phones) whilst operating a forklift.
- Do not leave forklifts unattended whilst the forklift is still running.
- Do not leave keys in the ignition of the forklift whilst the forklift is unattended.
- No pushing or pulling of other vehicles whilst operating a forklift.

**SLOW DOWN • BUCKLE UP • STAY SAFE**

*For further information and enquiries please contact SML's Operations Manager, Adrian LaCava on 02 9325 6170.*

**Brian Bigelow**  
Head of Operations  
22 December 2016

**REMINDER IF YOU OBSERVE ANY REPORTABLE OFFENCE SUCH AS DUMPING, SUSPICIOUS BEHAVIOUR, TRANSHIPPING, SAFETY CONCERNS OR ANYTHING YOU BELIEVE TO BE REPORTABLE, PLEASE DO NOT HESITATE TO CONTACT HOTLINE NUMBER 0409 325 232**